

NORTH COW CREEK SCHOOL DISTRICT
Minutes for Regular Meeting of the Governing Board
10619 Swede Creek Road, Palo Cedro, CA 96073
Tuesday, December 12, 2023
5:30 pm
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Members Present: Nezzera Tackett, Lyndse Bullard, Amanda Wooten, Chris Chitwood, Michelle Grabel.

Others Present: Rob Effa, Jennifer Bickley, Elizabeth Cisneros

Call to Order/Flag Salute 5:30 p.m.

1. OPEN SESSION

Motion: LBullard
Second: AWooten
Approved: 5-0

- A. Call to Order/Establish Quorum
- B. Approval of Closed Session Agenda
- C. Public comments on Closed Session Agenda:
*Under this item, the public is invited to address the Board regarding items **listed on the Closed Session agenda**. Speakers are limited to three minutes each. The Board is not allowed under the law to take action on matters that are not listed on the agenda.*
 - **No public comment regarding the Closed Session agenda.**

2. RECESS TO CLOSED SESSION: CONSIDER OR TAKE ACTION UPON THE FOLLOWING ITEMS

- A. Closed Session Call to order at 5:32 p.m.
- B. With every item of business discussed in Closed Session pursuant to:
 - 1. 54957.6 Labor Negotiations

3. OPEN SESSION 6:03 p.m.

- A. Public Notice of Action Taken in Closed Session
 - **No action taken during Closed Session**

ANNUAL ORGANIZATION MEETING OF THE BOARD

- 1. Discussion/Action: Nominations and Election of the Board President.
 - **Chris Chitwood nominated and elected.**
- 2. Discussion/Action: Nominations and Election of the Board Clerk.
 - **Lyndse Bullard nominated and elected.**

Motion: MGrabel
Second: AWooten
Approved: 5-0

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3. Discussion/Action: Nominations and Election of the Ed Foundation Board Representative.
Motion: LBullard
Second: CChitwood
Approved: 5-0
- **Amanda Wooten nominated and elected.**
4. Discussion/Action: [Resolution #20231212A: Setting Regular Meeting Day and Time for the 2023-2024 School Year.](#) Motion: LBullard
Second: CChitwood
Approved: 5-0
- **The Board agrees to change the February meeting to 2/6/24, the March meeting to 3/5/24, the June meetings to 6/18/24 & 6/21/24, the August meeting to 8/20/24.**
 - **Nezzera resigned as Board Member effective immediately.**
1. **APPROVAL OF THE ORDER OF THE AGENDA** Motion: AWooten
Second: CChitwood
Vote: 4-0
2. **CITIZENS ADDRESSING THE BOARD**
- Please be aware that the Board cannot take action on any items not on the agenda. Public comment is limited to a maximum of thirty minutes, and each speaker will be limited to 3 minutes.*
- A. Items on the agenda.
- **No public comment regarding items on the agenda.**
- B. Items not on the agenda.
- **No public comment regarding items not on the agenda.**
3. **STAFF/COMMUNITY PRESENTATION**
- A. North Cow Creek Educator's Teacher Association.
- **No comment**
- B. North Cow Creek Educator's Classified Association.
- **No comment**
- C. North Cow Creek Education Foundation.
- **The Ed Foundation is working on the upcoming fundraisers: Bingo Night and the Beaver Bash.**
4. **CONFERENCE SECTION**
- A. Superintendent's Report
1. Enrollment Update
 - **257 currently enrolled. ADA 96.3%**
 2. Calendar of Events
 - **Rob updated the Board on upcoming school events.**
 3. Programs Update

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- Foothill is creating a parent handbook for the incoming freshman. They want to meet with all of the feeder school teachers to prepare students for high school.
- Our math intervention program is being built from the ground up and working very well.
- Rob joined the CSBA work group meeting representing small school districts.
- March 10-12 SSDA conference for the Board.

4. Facility Update

- Liz Giles our new project manager is busy at work. Parking lot funds have all been approved and ready for us to start spending. Rob would like Chris and Amanda to go over the change orders with Troy Jones from PACE so Liz can go out for bids. We will need to break ground in April. Good news is we can add other facility needs to the budgeted parking lot project as long as it does not need DSA approval.
- The Board would like to have Liz at every board meeting moving forward until the projects completion.
- Second plan – our consultant Elona Cunningham recommends we withdraw our New Construction Plan from the state and go for TK/K funds, which means we can build two brand new classrooms for TK/K.
- Third plan – We have design money for the Modernization Plan. The next step will be hiring an architect.

5. District Advisory Committee

- Rob reported that DAC is working on the MidYear LCAP.
- Five of our staff members will be going to the Leader In Me Symposium.
- Success with ParentSquare communication. 98% of families have joined.
- Our student leadership team is taking on responsibilities and meeting with the Lighthouse Team frequently.
- Jeff James will be here January 9-11.

B. Business Office Report

- a. No Report: To Be Included in 1st Interim Report

5. CONSENT ITEMS

- A. Approval of Regular Meeting Minutes from November 14, 2023.
- B. Approval of Monthly Warrants.

Motion: LBullard
Second: MGrabiel
Vote: 4-0

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6. DISCUSSION/ACTION ITEMS

- A. Discussion/Action: First Interim (Accept Positive Certification that the District is able to meet its Financial Obligations for the 2022/2023 School Year). [See Supplemental Packet 20231212B](#)
Motion: AWooten
Second: LBullard
Vote: 4-0
- **Jenny presented the 1st interim to the Board**
- B. Discussion: [Annual Certification \(EC42141\) Workers' Compensation.](#)
• **Jenny explained to the Board that we do have Workers Compensation and the company we use takes care of all our needs.**
- C. Public Hearing: The public is invited to provide input to the Board regarding the Annual Accounting of Developer's Fee and Public Disclosure per Government Code.
Open: CChitwood
Close: CChitwood
- Open Public Hearing – Call to order by Presiding Officer, at 7:42 p.m.
 - Take testimony from the public
 - Close Public Hearing session at 7:44 p.m.
- D. Discussion/Action: [Approve Resolution #20231212C Annual Accounting of Developer's Fee and Public Disclosure per Government Code](#)
Motion: AWooten
Second: LBullard
Vote: 4-0
- **Elizabeth needs to fix the dates on the header to say 23-24.**
- E. Discussion: 2022-2023 CAASSP
- **Rob presented the CAASSP scores to the Board and how to improve our scores for this school year and moving forward.**
- F. Discussion: LCAP MidYear Report
- **Rob informed the Board that we are working on it and will bring back to February.**
- G. Discussion/Action: [Approval of 2023-2024 Safe School Plan](#)
Motion: AWooten
Second: LBullard
Vote: 4-0
- **Rob recommends the Board to approve the Safe School Plan.**

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- **The Board would like Rob to reach out to the deputies that did the weapon testing on campus to use our facility for their training.**

H. First Read/Discussion: Revision of Board Policies (BP 1312.3, AR 1312.3, BP 0410, BP 1312.2, AR 1312.2, E 1312.2-E(1))

[See Supplemental Packet 20231212D](#)

- **Reflective of new legislative that just passed with minor changes. More to come with the new laws coming out in January.**

I. Discussion/Action: Revision of Board Policies (AR 3311.2, AR 3311.3, AR 4217.3, BP 5131.9, BP 6154, BP 6162.5, BP 1330, AR 1330, BP 1160, BP 4151, BP 4251, BP 4351, AR 3311, BP 3312, BP 3460, AR 7140) [See Supplemental Packet 20231212E](#)

- **Rob recommends the Board to approve updates.**

Motion: MGrabiell
Second: AWooten
Vote: 4-0

J. Discussion/Action: [Approve Resolution #20231212F Establish a County School Facilities Fund, Fund 35](#)

- **Jenny asked the Board to open Fund 35 to move our hardship funds out of general funds into this new account.**

Motion: AWooten
Second: MGrabiell
Vote: 4-0

K. Discussion: Annual Board Self-Evaluation

- **The Board would like to table the discussion for now.**
- **Add item to the agenda in March**

7. NEXT MEETING & BOARD DISCUSSION

- A. Regular Board Meeting – January 9, 2023 at 5:30 pm
- B. Future Agenda Items
- C. Board Member Report

- **No report**

8. ADJOURNMENT TO CLOSED SESSION at: 8:30 p.m.

Motion: AWooten
Second: LBullard
Vote: 4-0

9. CLOSED SESSION

A. Labor Negotiations (GC 54957.6)

- **No action taken during closed session.**

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Respectfully Submitted By:

Elizabeth Cisneros, District Administrative Assistant

Lyndse Bullard, Board Clerk